

School of Nursing
3211 Providence Drive, PSB103
Anchorage, AK 99508

(907) 786-4550 Phone
(907) 786-4559 Fax
aynurse@uaa.alaska.edu

Dear Prospective Graduate Nursing Student:

Thank you for your inquiry concerning the Master of Science, Nursing Science degree offered through the School of Nursing at the University of Alaska Anchorage. The Graduate Nursing Program has been accredited by the National League for Nursing since 1981, and most recently in 2002 for a full eight years. The University of Alaska Anchorage, founded in 1969, is accredited by the Commission of Colleges of the Northwest Association of School and Colleges. The School of Nursing became one of the professional schools within the University of Alaska in 1976, and the Graduate Nursing Program was implemented in 1981. There are currently four specialty tracks for the MS degree: Family Nurse Practitioner, Psych/Mental Health Nurse Practitioner, Nursing Education, and Health Care Administration.

Applications for graduate status must be made to both the University of Alaska Anchorage and the School of Nursing Graduate Nursing Program. Please *mail separately* the University and department applications. All application materials, including transcripts, test scores, and letters of recommendation must be received by either the March 1st or November 1st deadline. The specialty tracks usually begin in the Fall semester, however, the FNP track is currently the only track that admits every year. Call (907) 276-0505 or go to www.gre.org to sign up for the Graduate Record Examination (GRE).

Items to be submitted to UAA Enrollment Services (University Center):

1. University Graduate Application for Admission to UAA- deadlines for UAA are listed on the application.
2. Check or money order for \$60
3. Official Graduate Record Examination (GRE) with Analytical Writing scores (3.5 minimum)
4. Official College/University transcripts

Items to be submitted directly to the School of Nursing (PSB103):

1. SON Application to the Graduate Nursing Program and confidential form
2. Copy of current Alaska RN licensure
3. Professional Portfolio (see attached directions)
4. Three letters of recommendation (forms attached)

If you wish to pursue graduate study, please call me for an advising appointment so that a proposed plan of study may accompany your application. Application forms and information concerning the program are enclosed in this packet. We look forward to hearing from you. If you have any further questions, please feel free to contact me at (907) 786-4570 or email me at afjrj@uaa.alaska.edu.

Sincerely,



Jill Janke, Ph.D., RN
Chair/ Advisor
Graduate Nursing Program

**Guide to the Professional Portfolio
UAA SCHOOL OF NURSING**

Name _____ Date _____

Specialty Track Requested _____

Organize the Professional Portfolio in the following manner. Material should be typed using 12 point font. The Portfolio should be limited to the items requested and be no more than 4 pages, including the essay. The Portfolio may be sent electronically to anjes@uaa.alaska.edu. Please verify receipt.

Part 1 – Abbreviated Curriculum Vitae

Limit to TWO pages using 12 point font..

1. Biographical Information
 - a. Name, address, phone number, fax number, e-mail address
 - b. Registered Nurse License Number
2. Education
 - a. Degrees earned (highest first), Institution name, date, areas of study
3. Certification(s)
 - a. Name of certification, Certifying organization, date
4. Employment history (last 5 years and/or most relevant)
5. Professional Development
 - a. List Continuing Education Activities (last 2 years)
6. Scholarly activities (within 5 years)
 - a. Presentations, consultations, projects
 - b. Publications
 - c. Grants/research involvement
7. Professional Activities.
 - a. Participation, committee membership, offices held
8. Volunteer/Community Service
9. Honors and awards

Part 2 – Narrative

Address the following questions in an essay not exceeding TWO pages in length using 12 point font, double spaced (APA format). Use 1” margins.

1. Why have you chosen to pursue this professional degree?
2. What life experiences and/or personal qualities will enable you to excel?

Any materials presented over four pages in length will not be considered.